

**NBDS Board Meeting
Sunday November 24th, 2019
at Nanoose Place, Nanoose**

Meeting called to order 1.10 pm.

Board members present: Carol Fleming, Andy Mundy, Stephen Gower, Nelson Wong, Deborah Wilson, Vicki Linfitt, Andrew Croll, Elaine Thompson, Sarah Au-Yeung

Previous meeting minutes approved.

Action items outstanding:

Bowen cubby – being deal with by Tina Maher.

Bar at NYE – Andy to obtain SOL in December.

Treasurer's report by Stephen. Attached.

Discussion on pursuit of an accountant or bookkeeper to assist with the Society's financials.

Discussion on attendance and finances at Bowen & Nanoose dances. Bowen attendance was low at the last dance. This coincided with Snowball but only 5 or 6 people were not there due to that. It was agreed the DJ makes a big difference to the attendance with quality of music provided. It was proposed to start surveys again. **Action Andy to draft survey.**

Discussion on dinner dances: catering costs are the biggest issue. Minimum wage for staff has increased. Have not yet found a caterer for the Spring Fling on March 21st 2020. Pot luck is possible but agreed that it should be a last resort. Attendance is cyclical – we are on the way up from three years ago. Bar sales are down, but it is still worth having a bar.

Discussion on Xmas dance garage sale agreed to go ahead, with a 25% commission to NBDS.

Discussion on 2020 Dance Fest chair & date. Sarah Au-Yeung agreed to chair the event, with help from Nelson and Andy. Agreed the date should be June 26th 27th at Nanoose. **Stephen to confirm date with Eve.**

With that date settled, it was agreed we should have one regular dance in July and one in August.

Nelson to confirm a date at Bowen in July & August.

Stephen to confirm NBDS insurance covers Dance Fest.

Volunteer draw at AGM. Andy to summarize proposals & email Board. To be dealt with by email discussion.

Discussion on draw at Xmas dance for Dance Vision subscriptions. **Deborah to ask Keith to do the draw.**

Nanaimo Arts Council membership. **Sarah to go ahead with that.**

Web site updates. Proposed amendment to forwarding emails from info@ballroomnanaimo.ca to more than one recipient, since they are currently only going to the Secretary. Discussion agreed to leave as is.

Discussion on finance involved in updating WordPress and the web site itself. It was agreed to Pay \$850 to update WordPress. Also agreed to budget up to \$1500 per annum for future updates. Although we may not need to use that amount, it should be budgeted for.

Credit card for NBDS use. We now have one with CIBC Visa, to be used for major expenditure.

Other business:

Following an approach by them, Sarah has had a look at UK Moves in Nanaimo. They seem to want an instructor occasionally. It is quite a small space, probably only suitable for Latin dancing. Proposal could be suitable for an upcoming instructor to get involved.

Next meeting: February 23rd 2020 1.00 pm-3.00 pm at 1620 Townsite Road, Nanaimo.

Meeting adjourned. 3.15pm