

Nanaimo Ballroom Dance Society 2023 Annual General Meeting Minutes
held at Shanghai City Restaurant VIP Room
215 - 2000 Island Highway, Nanaimo, BC
September 17, 2023

1. Call to order at 1:34 p.m.
Total 75 Voting members, 10% quorum is 8 Members.
Total 21 members present - quorum was established.
2. Approval of Agenda
 - Agenda sent out with Notice has been updated with the addition of "Venue Bookings Committee Report"
 - Presentation of Amended Agenda
 - Motion by Pinky to approve the Amended Agenda - approved unanimously
3. Confirmation of the Minutes of the 2022 NBDS AGM
 - Motion by Joyce Hemingway - approved unanimously
4. Business arising from these Minutes
 - No business raised
5. Presentation of Reports:
 - a) President's Report - Sarah Au-Yeung
 - Sarah presented her report and thanked the board plus other volunteers
[Motion by Pinky to accept, unanimously accepted]
 - b) Treasurer's Report - Stephen Gower
 - Stephen presented his report and thanked those who helped
 - majority of revenue came from IFB and grants and sponsorships received for the event
[Motion by Carol, unanimously approved]
 - c) Financial Statements for the fiscal year ending June 30, 2023, prepared by Joyce Hemingway was circulated
 - Joyce went through the financial statements
 - Vicki questioned whether the cutleries will be shown as fixed assets next year and Joyce advised that the amounts spent were too small to be considered fixed assets
 - difference in ticket revenue is due to additional seatings with new floor plan
 - Keith indicated that there was also a reduction in costs for risers as we did not rent too many risers this year
 - Tina questioned the dollar amount assigned to in kind volunteers per hour and Nelson confirmed it was \$20 per hour
 - Pinky confirmed that the reason why the financial statements are not showing a payment for professional fees was due to Joyce taking over generating the financial statements for NBDS instead of the Society using a paid accountant, everyone thanked Joyce with a round of applause
 - Stephen mentioned that the Nanaimo Hospitality Association Grant might not be available next year as the NHA is not happy with the return for grants given out to some groups

[Motion by Keith, unanimously approved]

6. Committee reports

- a) IFB report – presented by Vicki Linfitt
- b) Dance workshops and DJs – written by Elaine Thompson but presented by Stephen
- c) Bowen Dance Venue – Carol presented a summary of the Bowen dances
- d) Nanoose Dance Venue – Sarah presented a summary of the Nanoose dances
- e) Library - Bruce Joiner presented a summary of our collection within the library and Brian Hicks confirmed that he still has the CD collection and will return it to Elaine for use by future DJs
- f) Membership report - Keith Wilson presented a summary of the statistics from past years and currently we have 62 general members, 11 honorary members and one junior member. Suggestion to find out why members did not renew.
- g) DanceSport and Equipment - Nelson Wong presented two separate reports, one for DanceSport and one for Equipment
- h) Venue Bookings – Nelson Wong presented a summary of hall rentals for NBDS' various events and dances
- i) E-News/Marketing and Promotions - Sarah Au-Yeung advised that she sends out e-news to about 300 people. There are enquiries from people regarding ballroom dance but the problem is most of them do not have a partner or have experience. She has connected with director of events at VIU.

Motion by Carol to accept all reports, accepted unanimously

7. Election of new NBDS board – Nomination Committee represented by Marilyn Metcalf took over Chairing this section of the meeting

- *Joyce mentioned that she was never called and Marilyn says she specifically asked Judy who was the person in charge of calling Joyce and Judy confirmed that she did talk to Joyce*

all elected by acclamation:

Officers:

President Sarah Au-Yeung

Nelson nominated Joyce for VP – Joyce accepted and subsequently withdrew from running

Tina nominated Carol for VP, Carol accepted

Vice President Carol Fleming

Secretary Pinky Wong

John nominated Joyce for Treasurer but Joyce declined

Treasurer Stephen Gower

Directors: (6)

Bruce nominated David, David accepted, subsequently withdrew from running

Carol nominated Joyce, Joyce accepted

Russ Thomson - discussions ensued about Russ being away but wanted to run but unable technically to sign the Consent. The membership felt that we could provisionally let him run on the condition that he sends us a signed Consent within a few days following his return

Vicki Linfitt
Nelson Wong
Liz Hammond
Vincent Chai
Joyce Hemingway
Russ Thomson

8. Any other business:
 - Gaetan asked if we have approached schools, Nelson confirmed that at one time we had a swing kids program from various schools but that didn't carry forward into a continuous program.
 - Keith mentioned that the "Members" section needs a password for access and the board meeting was last updated in 2020, missing 2021 and 2022 meeting minutes. Vicki to send them to me so I could get them fixed and to also send the 2022 meeting minutes to Vicki for upload to the Members website.
9. Meeting adjourned at 3:14 p.m.
[Motion by Pinky, unanimously approved]

2023 AGM Minutes prepared by Pinky Wong, Recording Secretary